

Together We Can!
Advisory Committee Meeting Minutes from June 17, 2010

Date: June 17, 2010

Time: 11:00 AM

Location: Kindle Board Room, Mid-Michigan Medical Center, Clare, MI

1. **Welcome and Introductions** – M. Kushion welcomed all and attendees introduced themselves.

2. **Meeting Minutes**

P. Cronstrom – Point of clarification: What exactly is CMDHD looking for regarding the best way to go about the “proposal?”

M. Kushion stated that the beginning point is to arrange for V. Romanov’s presentations at upcoming collaborative meetings.

P. Cronstrom – What do we want in terms of reporting, and do we have some sort of reporting system? What are our staffing needs? Funds?

M. Kushion indicated there is not a formalized and/or required reporting system for the community health assessment/improvement process. She stated this project is coordinated by the Health Department who did receive a small amount of funding from the state as well as from some of the area hospitals to pay for Veronica Romanov’s facilitation time. The Health Department did not embark on the project as a result of funding received, but rather because community health assessment is a core public health function and the rankings have provided a starting point to begin the assessment process.

P. Cronstrom recommended wording change to minutes: ‘what exactly would the role of the collaboratives be and how does it interface with requirements the Health Department has, and/or funds affiliated?’

3. **Mission Statement**

Members were given two options for consideration. The approved mission statement is:

Uniting the communities and working together, we will improve the overall health and promote wellness of the community members in the central Michigan counties of Arenac, Clare, Gladwin, Isabella, Osceola, and Roscommon.

4. **Comments/Reactions on the County Health Rankings Report and the Summit Report**

V. Romanov led discussion on the two reports.

County Health Rankings (Yellow cover)

P. Cronstrom’s son ran a T-Test. Concluded there is not a statistical difference on some of the indices. He offered to give these results to us.

V. Romanov mentioned to the group that the University of Wisconsin used a select set of indicators so that they could collect the data nationwide.

Together We Can!
Advisory Committee Meeting Minutes from June 17, 2010

A committee member mentioned she has seen a report that compared Clare County to Missaukee Co.; lots of interesting things going on...why a neighboring county is so much different; so much better than Clare County for example. Why is this?

M. Kushion stated that model practices from other counties will be reviewed to see if they are feasible for any of our counties' improvement plans.

J. Gardon-Rose – We want change; want to see improvement.

M. Kushion would suggest that P. Cronstrom contact Julie Willems Van Dijk at the University of Wisconsin to show how there are different ways to show the rankings.

T. Pletcher asked if the university would provide the algorithm to plug in our current data. Formula would be the same.

M. Kushion will provide email contact information to Paul and Tim.

Summit Report (Blue cover)

Information compiled that the work groups worked on/developed at the summit.

T. Pirnstill - Will we be able to suggest that there may need to be re-evaluation of the rankings/scores that may not accurately reflect true picture of our county? For example, will the future rankings/data be able to show the health of those persons who are life-long residents as compared with those who moved to the area later in life?

M. Kushion stated both reports are on the Central Michigan District Health Department's website in PDF format.

M. DeRoche stated that a press release went out to all papers with attached reports.

5. HIP (Health Improvement Plan) Board Composition and Role

The survey (board member questionnaire) will assist in determining who wishes to remain on the advisory board and who prefers to serve at the county level. Membership must be manageable for this to be an effective advisory board. Current advisory board members may find they can better serve in this process via a county Human Services Collaborative Body/Multi-Purpose Collaborative Body (HSCB/MPCB) process.

It will be important to have a representative of this group to serve as one liaison between the HSCB's/MPCB's and this board and to act as a reporter. V. Romanov will assume this role for the immediate future.

6. County Plans: Collaborative Council Process Update

V. Romanov

See the Attachment for a chart which illustrates the progress on county health improvement planning (HIP), how each HSCB/collaborative is organized, actions to date, and what the next

Together We Can!
Advisory Committee Meeting Minutes from June 17, 2010

scheduled action is. The chart indicates upcoming dates per county, appointments to speak on agenda, and whether or not particular county collaboratives have existing subcommittees or work groups that may serve as ideal forums for our teamwork efforts.

Members discussed these at length.

P. Cronstrom – Stated that a ‘Systems of Care’ committee exists as a Clare/Gladwin HSCB subcommittee. Paul will take to the Clare County HSCB Executive Committee the proposed plan and recommend approving a HIP working group. The same will occur in Gladwin County.

M. Kushion explained core functions of public health, one of which is health assessment. A good way to describe this function is: “To organize chaos.” 2009 was the first year of the agency’s new 5-year strategic quality improvement plan. A major goal within the plan is to conduct community health assessment activities which will result in a district-wide community health plan. Health plans will provide a spring board to action both district-wide and within each individual county. It is our “call to action.” We are hopeful the collaboratives will adjust their agendas to accommodate this process.

M. Kushion indicated our district is one of the first communities to utilize the ranking data and that is why the Robert Wood Johnson Foundation sent the documentary film crew to our first advisory board meeting. They also taped several sessions with teen parents in Clare County. The documentary will be shown at the foundation’s July board meeting and our committee will be able to see it in August or September.

T. Pletcher – An *economic vitality issue*; suggest we consider forming this type of group. Group would look at the results; look at the rankings.

P. Cronstrom asked about Health Department representation.

M. Kushion confirmed that yes, there will a Health Department representative assigned to each country HIP working group to provide statistical information and provide clerical support. Chelsea, the Health Department’s our intern will be included in this process until her field experience is finished. Also, Dr. Grewal from Clare-MMMC (MidMichigan Medical Center) is going to be actively involved.

The group discussed the concept of “Community Health Data Dashboard” as a resource for this project when the University of Wisconsin is no longer funded to provide the county profiles. The dashboard currently under development at CMU will have relevant community data for our district and surrounding areas.

V. Romanov – Once we break down into subcommittees, they will determine what processes they want to follow, and who else they want to bring into the process. It will be necessary to look at funding for support.

7. Additional Health Indicators

V. Romanov

Together We Can!
Advisory Committee Meeting Minutes from June 17, 2010

Additional county-specific informational packets are being prepared with data from the US Department of Health Community Health Status Indicator Reports. They provide comparison with peer counties nationwide. V. Romanov ran through what the data package includes. www.communityhealth.hhs.gov. and encourages all of us to look at the info.

CMDHD is in the process of developing an additional set of approximately 40 data indicators regarding mortality, morbidity, and health factors; the data will be organized by county. Environmental health data will be more specific than what is in the county health rankings data.

8. Funding/Partnership Opportunities

M. Kushion stated people have been sending us information on potential funding opportunities.

M. Kushion sent all legislators in our area the reports. We are receiving resources from legislators. M. Kushion gave the example of funding available for grants from Delta Dental which are \$5,000 per award.

If the board concurs, the Health Department will send information on funding opportunities out to the entire group; if something peaks your interest and you are willing to work on a grant, please let us know and perhaps we could have planning sessions to coordinate efforts.

M. Kushion inquired as to whether the collaboratives had any Letters of Support templates that the Advisory Committee could use.

P. Cronstrom – “Endorsement letter of request” is something used regularly. A “Service agreement” is more formal - maybe we want this type of agreement. It spells out what HSCB will do in this partnership. Mary Lutdke – Head of State Collaboratives – she is in charge of assessing all local HSCB’s. For example, an area being assessed statewide is suicide. Question posed to partner agencies is “What are you doing to curb suicide?” Through this process, we could ask: “What is your agency doing to improve health – to deal with health issues?”

M. Kushion agreed and indicated we need to promote ownership of the issue. Health Care Reform Funds (Federal) to create “Community Health Centers” will be available in communities. Our geographic area(s) may be designated to submit plans to use these funds.

9. Round Table Comments

V. Romanov – www.hhs.gov/open is a one stop shopping for community health initiatives. There is a “Get Involved” page and other pages that can be used as a way to comment on this website or give to input.

10. Next Meeting Date

The next meeting will be held on Thursday, July 17, 2010, in the Houghton Room, located at Mid Michigan Community College, 1375 South Clare Avenue, Harrison, MI 48625. It will begin at 11:00 a.m.

Together We Can!
Advisory Committee Meeting Minutes from June 17, 2010

Attachment – Progress on County Health Improvement Planning Efforts

Organization	Actions To Date	Suspense Actions
Clare County Human Services Coordinating Body	Awaiting confirmation of being placed on the agenda for the June 25th meeting.	06/25 – VR to present if possible
Isabella County Community Collaborative	06/04 – Unable to get on the agenda, so VR attended the meeting for informational purposes.	08/06 – VR to present if possible
Mecosta and Osceola Human Services Collaborative Body	06/10 - Unable to get on the agenda, so VR attended the meeting for informational purposes and to request presentation time at August 12th meeting.	08/12 – VR to present
Osceola County Board of Commissioners	Have been placed on the agenda for the July 7th Board of Commissioners meeting at the suggestion of Larry Emig, Commissioner Chairperson and Mecosta/Osceola HSCB member.	07/06 – VR to present
Arenac Multi-Purpose Collaborative Body	06/14 – VR attended mtg. They have created a Community Needs Assessment Planning Sub-Committee which meets after the MPBC meeting. It was agreed that they best route would be to have VR attend those meetings and for CMDHD to support that group. CMDHD has been given permission to invite people who are not members of the MPCB to take part in the assessment. Next meeting is on Aug 9th at 2PM or immediately following the full meeting.	08/09 – VR and others willing to serve on the Arenac County Community Needs Assessment Committee to attend meeting. Location Arenac County Department of Human Services 3709 Deep River Road Standish, MI 48658 Contact Trisha Charbonneau-Ivey 989-895-2381 tivey@babha.org

Together We Can!
Advisory Committee Meeting Minutes from June 17, 2010

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Organization	Actions To Date	Suspense Actions
Gladwin County Human Services Coordinating Body	06/15 – VR presented. It was determined that there will be Executive Committee before the July 20th meeting to discuss whether to champion the effort, and they will present their opinion at the July 20th meeting.	07/20 – VR to attend meeting to find out the Executive Committee’s decision
Roscommon Human Services Collaborative Body	06/16 – VR presented. The HSCB voted to approve a HIP working Group. Members will include representatives from: Mercy Hospital – Grayling, MidMichigan Health, Michigan Works, MSU Extension, Northern Lakes Community Mental Health, North West Community Action Agency, Roscommon County Transportation Agency, and CMDHD	VR to coordinate with Cindy Dehadurantaye, HSCB Secretary, to schedule a meeting. It may not take place until August. Location to be determined.